



## **Facilities Committee Minutes**

January 17<sup>th</sup>, 2019

**Board Chair**—Mr. Capriotti

**Administrative Liaison**—Mr. David Teasdale

**Attendance**—Please see the accompanying committee attendance sheet.

Mr. Capriotti called the meeting to order at 7.17pm.

The minutes of the November 26<sup>th</sup> 2018 meeting were approved.

### **Old Business**

- **Water Damage UES Kitchen-** Mr. Teasdale updated on the water damage caused to the kitchen from a rooftop HVAC Unit. The disruption caused a week shut down of the cafeteria. Mr. Cowell asked about the insurance status from this damage. Mr. Hansel requested information into the issue as he was not at last meeting.

### **New Business**

- **Committee Update-** Mr. Capriotti provided an update on the new process for the public to join the committee and a request form would need to be filled out.
- **Athletics Update**
  - Mr. Foulke provided an update on the athletic program and highlights for the winter season. His report also provided updates on individual successes of our students.
  - Mr. Cowell asked about the EDR process for staff who are not under the teacher's contract. More discussion was had in relation to this process. A brief will be provided at next meeting in relation to the EDR process.
  - Mr. Capriotti asked about the Baseball Batting Cage in the Middle School Gym. An update was provided by Mr. Foulke who has been sourcing quotes for this new system. There was discussion on the new batting cage and potential cost.
  - Mr. Cowell asked the status of the Hall of Fame and Mr. Foulke had responded to the status and talks are being held at present with the next stage starting a sub-committee.
  - Mr. Capriotti asked for information on the status in relation to PIAA. There was discussion in relation to this.
- **Construction Update**
  - Mr. Teasdale provided an update on the construction project, we have been working with GKO/D'huy to have the final punch list items completed. We are down to the last few final punch list items.

- Update was provided in relation to the water retention basin and field 9 staging area works. Mr. Hansel asked about the status of field 9 and the grading and Mr. Teasdale updated on this. There was other discussion on this matter also.
- **Construction Change Orders**
- Mr. Teasdale provided an update on the two change orders from Boro Construction.
- The first change order is for extra programming of the fire alarm which was due to extra phasing. The cost of this change order is \$9,752.42
- The second change order is for extra lighting controls programming which was due to extra phasing of the project. The cost for this change order is \$9,018.09
- Mr. Teasdale advised that these change orders have been accounted for in the current financials, this is for work that was completed but the District were awaiting more clarification and information to approve these change order.
- **Safety and Security Update**
- Mr. Teasdale provided an update on the two-way radio system the District is installing, the FCC licensing has been received and we hope to have the system connected within the next 3-5 weeks.
- Mr. Teasdale advised we have had our Blazemark Life Safety 101 audit completed and this will move from Draft format to final in the coming weeks.
- Mr. Teasdale updated on a Safety and Security Assessment as part of the Act 44 guidelines. There was a prior contract with the BCIU for this service but due to them not having the credentials we have move forward and obtained a quotation from MG Tactical for the Safety and Security Assessment for the total of \$11,800 subject to solicitor approval and certification from MG Tactical. Mr. Hansel asked how this was being paid and is this required to be bid. Mrs. Alderfer also requested after the assessment can we have a presentation to the board on the findings. Mr. Teasdale provided answers to these questions.
- **LES Well Water Issue-**
- Mr. Teasdale provided an update on the water issue at the LES last week and had advised works are being completed in the coming weeks which will help ensure this issue is rectified. This issue was one the District was aware of and works were planned before this issue occurred. Mr. Cowell asked if this would be covered under insurance but due to being under the deductible.
- **Facilities Management Plan**
- Mr. Teasdale provided an update that we have received the Draft report form EMG for the Facilities Condition Assessment report and we are working with EMG to turn this into a final document. We are hopeful to have EMG present at next meeting if not the following meeting. Mr. Capriotti provided an update on the Facilities Management Plan and there was Board comment on this matter.
- Mr. Teasdale provided an update that the District are looking at the interest from outside users who have an interest in utilizing our Parking Lots. Mr. Capriotti provided more of an update in relation to the parking needs and the approach to tackling this task. The district will come up with a plan that will be in the best interest of the school district but the community also. There was board discussion on this matter.

### **Public Comment**

- Mr. Duffy had public comment on the car parking and alternative option of underutilized areas.

- Mr. Band had public comment on the car parking and underutilized areas, Committee Minutes, EDR Staffing, Staffing Roles and payment, NHSSD Hall of Fame, Field Trips and Staffing and Construction needs and wants.
- Mr. Kent had public comment of the total number of parking spots and how to cap out spots to allow parking opportunities and revenue from parking lots.
- Mr. Marcus had public comment in how the District is managing the parking issues within the district. And how we are moving forward with this.
- Mr. Cretella had public comment in forming a relationship and commitment with the district in relation to the parking needs.
- Shannon Myers had public comment in relation to parking and the booster clubs be considered in the talks, Facility Management Plan, Fields playability and Usage concerns, needs and want concerns with sporting fields.
- Mr. Capriotti responded to the public comment.

Mr. Capriotti adjourned the meeting at 8.22pm.

Respectfully submitted,

Administrative Liaison

*David Teasdale*  
*Director of Operations*





NEW HOPE-SOLEBURY SCHOOL DISTRICT  
*Engaging, Enriching, and Empowering All Students  
 through a World-Class Education*

Facilities Committee Meeting Sign-In and Attendance  
 January 17th, 2019

Name (Please Print)	Committee (C) or Public (P)
John Marzot	C (P)
FRANK Cretella	C (P)
S. Grogan	C (P)
Andrew Koceny	C (P)
Larry Pappas	C (P)
Chris Mullen	C (P)
Shannan Meyers	C (P)
McLain Bond	C (P)
Chuck DeFazio	(C) P
Ben Smith	C (P)
Deirdre Alderfer	(C) P
STAN MARCUS	C (P)
Andrew Lehman	(C) P Almm
Lisa Menz	(C) P
DAVID TEASDALE	(C) P
Jennifer Chiodo	C (P)
MARK COWELL	(C) P
DAVID HASSEL	(C) P
Kris Foulke	(C) P
Dudley Rice	(C) P
Betsy Dougherty	C (P)
John Capriotti	(C) P

Please note: This sign-in sheet will be included in the meeting minutes and posted to the District's website.